

National Institute of Plant Genome Research
Aruna Asaf Ali Marg, Near ICSSR, JNU Campus, New Delhi – 110067
Phone: 26735161, 26735138 Fax: 26741658

F. No. NIPGR/7/42(E)/Vol. IV /

Dated: 24.02.2014

NOTICE INVITING QUOTATIONS

Sealed item rate quotations are invited on behalf of the Director, NIPGR, New Delhi, from approved & eligible contractors in respect of the following work, so as to reach his office on or before 14.03.2014 up to 3.00 P.M. The quotation shall be opened on the same day at 3.30 P.M. in presence of the intending quotationers.

SCHEDULE OF QUANTITY

Name of Work: Replacement of old insulation, covering, drain pipe & copper pipe for the window / split / cassette units installed at NIPGR Campus, New Delhi.

Sl. No.	Description	Qty.	UNIT	Rate (in Rs.)	Amount (in Rs.)
	As per enclosed Schedule of Quantity and Terms & Conditions				

Encl.: 1. Schedule of quantity.
2. Terms & conditions.

Consultant Engineer

M/s _____

Seal & Signature of Contractor

SCHEDULE OF QUANTITY

Name of work. : Replacement of old insulation, covering, drain pipe & copper pipe for the Window / Split/ Cassette units installed at NIPGR Campus New Delhi.

S.No.	Description	Qty	Unit	Rate	Amount
1	Providing and Installation of the following for the Window/Split & Cassette type units complete by providing required clamps to fix the piping etc complete as required.				
A.	Insulation Foam 4mm Thick on Copper pipe for Ac	200	per meter		
B.	Outer covering / Flexible pipe (2/3 inches dia)	200	per meter		
C.	PVC Drain pipe 20/25 mm including bends, tees etc as required.	120	per meter		
D.	Copper pipe as per existing installation, if and when required.	100	per meter		
E	Gas topping (if required)	20	Per Kg.		
		Grand Total			
(Amount in words _____)					

Seal & Signature of Contractor

Consultant Engineer

TERMS & CONDITIONS

Name of work: Replacement of old insulation, covering , drain pipe & copper pipe for the Window / Split/ Cassette units installed at NIPGR Campus New Delhi.

1. The site of work is at NIPGR Campus, Aruna Asaf Ali Marg, New Delhi – 110067.
2. The agency must visit the site before quoting the rates.
3. Time allowed to carryout the work is one month from the issue of award letter.
4. The rates shall be inclusive of Transportation, loading, unloading & handling and nothing extra will be paid.
5. The rates shall be inclusive of VAT, Service Tax, other taxes, octroi, etc., and nothing extra will be paid.
6. No T&P will be issued by the department.
7. The payment shall be made on quarterly basis. No advance payment will be made.
8. The quotation must be accompanied with E.M.D. amounting to ₹ 2,000.00 (₹ Two thousand only) by way of Demand Draft drawn in favour of "DIRECTOR, NIPGR", New Delhi.
9. Quotation not accompanied with E.M.D. will not be considered.
10. E.M.D. must be submitted in a separate envelope which will be opened first.
11. E.M.D. of the successful bidder shall be retained as Security Deposit. In addition, security deposit @ 10% (percent) will be deducted from each R/A bill.
12. The security deposit will be returned after one year of completion of the work.
13. The department is at liberty to accept or cancel any or all quotation / work order without assigning any reason.
14. The inventory for the A/C's is enclosed as per Annexure 'A'.
15. Necessary deductions on account of income tax etc. shall be made as per prevailing rules.
16. The contractor is responsible for the upkeep of the installation in perfect working condition, carrying out routine checkup and to attend any breakdown immediately.
17. The agency shall have an office established in Delhi NCR region.
18. The agency must have expertise in the field of maintenance of split / window A.C. and should submit documentary proof along with the quotation. In case complete documents are not submitted, quotation shall not be considered.
19. The agency must have experience of at least three years of carrying out similar jobs in Govt. organizations (three work orders of value not less than one lakh be enclosed). The relevant documents confirming the requisite experience must be enclosed.
20. Any damage to any existing installations during the execution of work shall be the responsibility of the contractor and nothing extra will be paid.
21. Any accident / electrocution caused due to negligence or during the course of normal work etc., shall be responsibility of the Contractor. The contractor shall be responsible for all compensation to the staff engaged by him.
22. All safety precautions shall be taken so as to avoid any accident or inconvenience to the members of staff.
23. The work shall be carried out to the satisfaction of the Engineer-In-Charge.
24. PAN/TIN issued by the respective departments must be mentioned while quoting the rates.

PAN No.: _____

TIN No.: _____

Seal & Signature of Contractor

Consultant Engineer