

National Institute of Plant Genome Research

Aruna Asaf Ali Marg, NIPGR Campus, New Delhi – 110067

Phone: 26735161, 26735138 Fax: 26741658

F. No. NIPG/7/73/Vol.II

Dated: 09.06.2014

NOTICE INVITING QUOTATIONS

Sealed item rate quotations are invited on behalf of the Director, NIPGR, New Delhi, from approved & eligible contractors in respect of the following work, so as to reach his office on or before 23.06.2014 up to 3.00 P.M. The quotation shall be opened on the same day at 3.30 P.M. in presence of the intending quotationers.

SCHEDULE OF QUANTITY

Name of Work: Fabrication, supply and installation of Signages for New Lab Block at NIPGR, New Delhi.

Sl. No.	Description	Qty.	UNIT	Rate (in Rs.)	Amount (in Rs.)
	As per enclosed Schedule of Quantity and Terms & Conditions				

Encl.: 1. Schedule of quantity.
2. Terms & conditions.

Consultant Engineer
NIPGR, New Delhi

M/s _____

Seal & Signature of Contractor

Name of work: Fabrication, supply and installation of Signages for New Lab Block at NIPGR, New Delhi

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TERMS & CONDITIONS

Name of Work: Fabrication, supply and installation of Signage for New Lab block at NIPGR, New Delhi.

1. The site of work is at NIPGR Campus, Aruna asaf Ali Marg New Delhi-110067.
2. The contractor should visit the site and make him acquainted with the Location of the area. The Department shall entertain no extra claim later on.
3. The contractor shall make his own arrangement for the security of material at site.
4. The contractor shall arrange all T&P and nothing extra will be paid.
5. The contractor must get the prior approval of materials from the Engineer- In -Charge.
6. The rates shall be inclusive of Transportation, loading, unloading and handling charges of material.
7. The rates shall be inclusive of all taxes including VAT & Service tax will not be levied as exempted to Institute is exempt from paying of Service tax.
8. The contractor shall follow all labour laws as prevailing in Delhi.
9. All works shall be completed to the as per instruction and satisfaction of the Engineer-in-charge.
10. The Institute reserves the right to reject / accept any or all quotation without assigning any reason.
11. The Institute also reserves the right to reduce / increase the scope of work to a maximum of 50%.
12. In case of any dispute the decision of the Institute shall be final & binding on the contractor.
13. Any work not carried out as per instruction of the Engineer-in-charge shall be dismantled and reconstructed by the contractor without any extra cost.
14. The agency shall submit shop drawings for approval, before fabrication/ manufacturing of signage with consultation of Engineer-in-charge as per location.
15. The work shall be completed in all respects within **Three weeks** after the date of issue of work order. Being a time bound, contract, and the contractor shall be liable to pay penalty @1% of work order amount per day subject to maximum of 10% of quoted amount if the work is not completed within stipulated time of Completion.
16. The agency must be expertise and experienced in the specialized Field of Signage etc.
17. The Contractor shall be responsible for any damages and site clearance and nothing extra will be paid. In case the site clearance and damages are not attended, a recovery amounting to Rs. 5,000/- shall be made.
18. The quotation must be accompanied with **EMD** of amounting Rs.3730/-(Rs. Three thousand and Seven hundred thirty only). The earnest money shall be in the form of DD of scheduled bank drawn in favour of "**Director NIPGR**" New Delhi.
19. Security deposit @ 10% shall be deducted from the bill, the EMD shall however be adjusted against the Security Deposit.
20. Security Deposit shall be refunded after the completion of defect liability period of Six months.
21. PAN/TIN issued by the respective departments must be mentioned while quoting the rates.

PAN-----

Consultant Engineer
NIPGR New Delhi.

TIN -----

Seal & Signature of Contractor