

NATIONAL INSTITUTE OF PLANT GENOME RESEARCH

(An Autonomous Research Institution of the Department of Biotechnology

Ministry of Science and Technology, Govt. of India)

Aruna Asaf Ali Marg, New Delhi-110067

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NOTICE INVITING QUOTATION

संख्या : 11-1(A&B)/2023-24/रा.पा.जी.अनु.सं./एस एंड पी

दिनांक: 02/11/2023

Subject: Annual Rate Contract of (i) Laboratory Consumables including Glassware, Plastic Ware & Misc. laboratory items and (ii) NGS Services for research activities in the Institute.

Online Tenders (in two Bid system) are invited on behalf of the Director, NIPGR, New Delhi, from the reputed domestic manufacturers/authorized distributors/dealers for entering into Vender Registration on 'Annual Contract Basis' for the supply of Laboratory Research Chemicals, Glassware, Plastic ware & Consumables and (ii) NGS Services on Catalogue/Price List basis with discount offered for the same.

You are requested to please submit your Annual Rate Contract proposals along with latest price list, Catalogue, Authorization Certificate from the manufacturer/stockiest in favour of the Director, NIPGR, New Delhi so as to reach this office upto 03.00 PM on or before **28/11/2023**.

The Tender documents and detailed specifications can be obtained in person by the interested firms from the Purchase-Cum-Stores Officer, NIPGR, during office hours as mentioned above from **02/11/2023 to 28/11/2023** upto 1500 hrs. The Tender document is available on eprocure.gov.in and can also be downloaded **free of cost** from our website: www.nipgr.ac.in and CPP Portal <https://eprocure.gov.in/eprocure/app>. The terms & conditions enclosed along with the Annexure I, II & III duly accepted and signed as instructed are also required to be submitted with the foregoing document. The bids shall be opened on **29/11/2023 at 3:00 P.M.**

Keeping in view the recent amendments in the Public Procurement Policy by the Government of India and in order to encourage "Make in India" and promote manufacturing and production of goods and services in India, the bidders/agencies registered with MSME & NSIC in the above-mentioned service/activity are requested to participate in the bid.

All the bidders as well as the agencies registered with MSME & NSIC shall submit the Class -I Supplier and Class-II Supplier Certificates as applicable to them along with the bid, as per **Annexure - II**.

The Director, NIPGR, reserves the right to accept or reject all or any of the bids without assigning any reasons thereof.

Purchase cum Stores Officer
NIPGR, New Delhi

Encls.:

- General terms & conditions,
- List of NGS Services (Page No. 4).
- Annexure-I
- Annexure-II
- Price Bid

General Terms and Conditions:

- 1) The tender document is also available on <https://eprocure.gov.in> and can also be downloaded free of cost from our website www.nipgr.ac.in.
- 2) Every tender must be supported with all the **Annexures**. Any tender not accompanied with these Declarations will be rejected straight away.
- 3) The rates quoted in the tender shall remain valid for a period 365 days from the date of offer of award letter. No tenderer can withdraw/or modify his tender or revoke the same within the said period. If a tenderer on his own withdraws or revokes the tender or revises or alters or modifies the tender for any item or condition within the period mentioned in the tender notice, in such cases the Institute reserves the right to take other actions as deemed appropriate. In case the successful tenderer after award of acceptance of Rate Contract fails to perform as per contract or violates any condition of tender, the Company shall be suspended from being eligible for bidding in any contract with the NIPGR, New Delhi for the period of 2 years starting from the last date of receipt of this bid/tender.
- 4) NIPGR does not bind itself to accept the lowest or any tender and reserves the right to reject any or all tenders without assigning any reason.
- 5) NIPGR reserves the right to select more than one firm for award of contract for supply of consumables.
- 6) Submission of complete tender document duly signed & stamped by the tenderer is **mandatory**. The notice inviting tender, will form part of the contract agreement to be executed by the successful tenderer with the NIPGR.
- 7) All the correspondence on the tender shall be addressed to the Director, NIPGR, Aruna Asaf Ali Marg, New Delhi and any communication addressed to anyone else shall not in any manner to be binding on NIPGR.
- 8) The tenderer shall submit a copy of Authorization letter from the Manufacturers or their authorized agents along with copy of PAN/GST numbers allotted to them.
- 9) NIPGR reserves the right to change the quantities of the units while issuing the letter of award of work.
- 10) The rates shall be inclusive of Transportation, loading, unloading, taxes etc., nothing extra will be paid.
- 11) The Company must submit copies of Balance Sheets, ITR Returns, list of existing Customers for last two financial year's i.e. 2021-22 and 2022-23.
- 12) The site of work is at NIPGR Campus, Aruna Asaf Ali Marg, New Delhi – 110067.
- 13) NIPGR also reserves the right to terminate the contract after giving 30 days' notice without assigning any reason thereof.
- 14) The contract shall remain valid for one year initially from the date of award which may be extended further with the mutual consent and on the satisfactory services during the contract.
- 15) Any accident caused due to negligence or during the course of normal work etc., shall be responsibility of the Contractor. The contractor shall be responsible for all compensation to the staff engaged by him.
- 16) The agency shall in no way be involved in any dispute of any kind with the staff engaged by them.
- 17) NIPGR will not pay any expenses, whatsoever incurred by tenderer for the preparation and submission of tenders.

- 18) In two-bid system the tenders should be submitted containing (a) Technical Bid consisting of all technical details along with commercial terms and conditions and (b) Financial Bid indicating item wise price for the items mentioned in technical bid.
- 19) Every tender (Technical bid) shall be accompanied with the required EMD of ₹ 50,000/- (Rupees Fifty Thousand only) in the form of Demand Draft/Pay Order/ Bank Guarantee from any scheduled Bank drawn in favour of the “Director, NIPGR” payable at New Delhi. The same shall be treated as Performance Security Deposit and refunded upon completion of tenure of the Annual Rate Contract. No interest shall be paid by the Institute against this deposit. Any tender not accompanied by such Performance Security Deposit will be rejected straight away. The Bank Guarantee submitted as EMD/performance security should be valid for 15 Months from the date of opening of tender.
- 20) The Company shall submit the Price Catalogue separately in our office during all the working days from 10:00 A.M. to 05:00 P.M. NIPGR will not pay any expense, whatsoever incurred by the tenderer for the preparation and submission of tenders.
- 21) The bidder should not be blacklisted/suspended or involved in any service related to dispute with any Govt. Organization/Department etc. in India or outside India. A declaration in this regard should be attached as per **Annexure-I**.
- 22) The payment to the supplier will be made upon submission of Invoice and a Copy of Delivery Challan. Income tax/GST at Source and any other applicable deductions as per prevailing rates, will be deducted before making the payment. No escalation of prices shall be permitted on any ground except for statutory increase in rate of taxes.
- 23) The NIPGR is exempted from payment of Customs duty for supply of Consumables/Equipments as per Govt. of India Notification No. 51/96 dated 23/07/1996.
- 24) Conditional tenders will be liable for rejection.
- 25) Dispute, if any, will be subject to the jurisdiction of the Courts at New Delhi.
- 26) Besides above General Terms and conditions, the bidders shall provide the mandatory Certificate as per **Annexure – II & III** on their registered Company’s letter head:

Special Terms and Conditions for NGS Service providers:

1. The interested bidders for providing NGS Services are requested to quote item wise rates for the jobs to be carried out. (A copy of the price catalogue must be submitted separately).
2. While quoting your rates, please indicate whether the rates quoted are inclusive or exclusive of GST. In case GST is to be levied over and above the rate quoted by you, the GST @ 18% shall be payable as per Government of India rules.
3. You should also clearly bring out the time that is needed for sequencing / analysis after the samples is made available to you.
4. No separate charges shall be paid for submission of reports / data.
5. Payment will be released after completion of work to the satisfaction of the Indenter Scientist and after deduction of tax at source as per Rules.

(Signature of Authorized Signatory with Company Seal)

NATIONAL INSTITUTE OF PLANT GENOME RESEARCH, NEW DELHI

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Details of NGS Services Required during the Annual Rate Contract

1. Whole genome sequencing
2. RNA sequencing (transcriptome)
3. Small RNA sequencing
4. Non-coding RNA sequencing
5. Bisulfite sequencing
6. Chip sequencing
7. Low coverage genome sequencing for genotyping
8. Effector protein identification
9. RAD sequences
10. Long read (8-10 kb) DNA and RNA sequencing
11. Genotyping by sequencing (GBS)
12. Metagenome
13. Meta-transcriptome
14. Microarray
15. SNP Ratio Planning
16. Bioinformatics analysis in each case

Purchase cum Stores Officer
NIPGR, New Delhi

ANNEXURE-I

(Undertaking on a Non-Judicial Stamp Paper worth Rs. 100/- duly notarized)

I/We (bidder) hereby give an undertaking that:

- (a) I/We have not been backlisted/ not on holding list during last three years by any Govt. Department/Govt. Autonomous Body/Institution, etc.
- (b) I/We do not have any dispute with any of the Govt. Department/Govt. Autonomous Bodies/Institutions, etc.;
- (c) I/We have never been certified as “Unsatisfactory Performer” for the said services provided to the Govt. Department/Govt. Autonomous Bodies/Institutions;
- (d) I/We have not submitted any fake/forged certificates/documents and later, if any such ‘Certificates/Documents’ found to be fake/forged or contains willful wrong/incorrect information, suitable legal action may be initiated against me/us/agency besides ‘forfeiture of Earnest Money Deposit’ and ‘Blacklisting’ etc.
- (e) I/We shall not withdraw my/our bid after opening of Technical Bid and if done so, the NIPGR shall be authorized to forfeit the EMD submitted by me/us.

(Signature of Authorized Signatory with Company Seal)

Place:

Date:

Self-Certification on the registered Company's letter head in respect of Class -I/ Class-II Supplier Certificate.

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017, P-45021/2/2017-PP (BE-II) dated 28.05.2018, P-45021/2/2017-PP (BE-II) dated 29.05.2019 and P-45021/2/2017-PP (BE-II) dated 16.09.2020, we hereby certify that we M/s are local supplier meeting requirement of minimum local content i.e., 20% or 50% **(Please tick the applicable criteria)** defined in as above orders for the material/goods being quoted against the Tender/Bid No.: 11-1(A&B)/2022-23/NIPGR/S&P Dated. 03/10/2023.

Details of location at which local value addition will be made is as follows:

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..... We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Date: **Signature of Authorized Signatory with Company Seal**

Place:

Mobile No:

Office Telephone No:

Email ID: Office Seal:

Note: The Certificate should be printed on the Company's letter head.

Certificate for Tenders involving procurement

“I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/we certify that we are not from such a country or, if from such a country, have been registered with the Competent Authority. I/we hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

(Signature of Authorized Signatory with Company Seal)

Note: The Certificate should be printed on the Company’s letter head.